

Scrutiny Committee

Monday, 17 November 2025 at 5.00 pm
Phoenix Chambers, Phoenix House, Tiverton

Next ordinary meeting
Monday, 15 December 2025 at 5.00 pm

Please Note: This meeting will take place at Phoenix House and members of the public and press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

The meeting will be hybrid and an audio recording made and published on the website after the meeting.

[Click here to join the meeting](#)

Meeting ID: 368 749 811 806

Passcode: 6qr3tt7M

Membership

Cllr L G J Kennedy
Cllr G Westcott
Cllr C Adcock
Cllr D Broom
Cllr E Buczkowski
Cllr A Cuddy
Cllr G Czapiewski
Cllr M Farrell
Cllr C Harrower
Cllr L Knight
Cllr J Poynton
Cllr R Roberts

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).

- 2 **Declarations of Interest under the Code of Conduct**
To record any interests on agenda matters.
- 3 **Public Question Time**
To receive any questions from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
- 4 **Minutes of the Previous Meeting** (*Pages 5 - 8*)
To consider whether to approve the minutes as a correct record of the meeting held on 20 October 2025.
- 5 **Chair's Announcements**
To receive any announcements that the Chair of Scrutiny Committee may wish to make.
- 6 **Decisions of the Cabinet**
To consider any decisions made by the Cabinet at its last meeting that have been called-in.
- 7 **Work Programme** (*Pages 9 - 26*)
To review the existing Work Plan and consider items for the Committee's future consideration, taking account of:
 - a) Any items within the Forward Plan for discussion at the next meeting;
 - b) Suggestions of other work for the Committee in 2025/26.

Guidance notes for meetings of Mid Devon District Council

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If the Council experience technology difficulties at a committee meeting the Chairman may make the decision to continue the meeting 'in-person' only to conclude the business on the agenda.

1. Inspection of Papers

Any person wishing to inspect minutes, reports, or the background papers for any item on the agenda should contact Democratic Services at Committee@middevon.gov.uk

They can also be accessed via the council's website [Click Here](#)

Printed agendas can also be viewed in reception at the Council offices at Phoenix House, Phoenix Lane, Tiverton, EX16 6PP.

2. Members' Code of Conduct requirements

When considering the declaration of interests and their actions as a councillor, Members are reminded of the requirements of the Members' Code of Conduct and the underpinning Principles of Public Life: Honesty; Integrity; Selflessness; Objectivity; Accountability; Openness; Leadership.

The Code of Conduct can be [viewed here](#):

3. Minutes of the Meeting

Details of the issues discussed, and recommendations made at the meeting will be set out in the minutes, which the Committee will be asked to approve as a correct record at its next meeting. Minutes of meetings are not verbatim.

4. Public Question Time

Residents, electors or business rate payers of the District wishing to raise a question and/or statement under public question time are asked to provide their written questions to the Democratic Services team by 5pm three clear working days before the meeting to ensure that a response can be provided at the meeting. You will be invited to ask your question and or statement at the meeting and will receive the answer prior to, or as part of, the debate on that item. Alternatively, if you are content to receive an answer after the item has been debated, you can register to speak by emailing your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. You will be invited to speak at the meeting and will receive a written response within 10 clear working days following the meeting.

Notification in this way will ensure the meeting runs as smoothly as possible

5. Meeting Etiquette for participants

- Only speak when invited to do so by the Chair.
- If you're referring to a specific page, mention the page number.

For those joining the meeting virtually:

- Mute your microphone when you are not talking.
- Switch off your camera if you are not speaking.
- Speak clearly (if you are not using camera then please state your name)
- Switch off your camera and microphone after you have spoken.
- There is a facility in Microsoft Teams under the ellipsis button called "turn on live captions" which provides subtitles on the screen.

6. Exclusion of Press & Public

When considering an item on the agenda, the Committee may consider it appropriate to pass a resolution under Section 100A (4) Schedule 12A of the Local Government Act 1972 that the press and public be excluded from the meeting on the basis that if they were present during the business to be transacted there would be a likelihood of disclosure of exempt information, as defined under the terms of the Act. If there are members of the public and press listening to the open part of the meeting, then the Democratic Services Officer will, at the appropriate time, ask participants to leave the meeting when any exempt or confidential information is about to be discussed. They will be invited to return as soon as the meeting returns to open session.

7. Recording of meetings

All media, including radio and TV journalists, and members of the public may attend Council, Cabinet, PDG and Committee meetings (apart from items Media and Social Media Policy - 2023 page 22 where the public is excluded) you can view our Media and Social Media Policy [here](#). They may record, film or use social media before, during or after the meeting, so long as this does not distract from or interfere unduly with the smooth running of the meeting. Anyone proposing to film during the meeting is requested to make this known to the Chairman in advance. The Council also makes audio recordings of meetings which are published on our website [Browse Meetings, 2024 - MIDDEVON.GOV.UK](#).

8. Fire Drill Procedure

If you hear the fire alarm you should leave the building by the marked fire exits, follow the direction signs and assemble at the master point outside the entrance. Do not use the lifts or the main staircase. You must wait there until directed otherwise by a senior officer. If anybody present is likely to need assistance in exiting the building in the event of an emergency, please ensure you have let a member of Democratic Services know before the meeting begins and arrangements will be made should an emergency occur.

9. WIFI

An open, publicly available Wi-Fi network is normally available for meetings held in the Phoenix Chambers at Phoenix House.

MINUTES of a **MEETING** of the **SCRUTINY COMMITTEE** held on 20 October 2025
at 5.00 pm

Present

Councillors

C Adcock, E Buczkowski, A Cuddy,
G Czapiewski, M Farrell, C Harrower,
L Knight, J Poynton and R Roberts

Apologies

Councillors

D Broom, L G J Kennedy and G Westcott

Also Present

Councillors

J Buczkowski and J Wright

Also Present

Officers

Maria De Leburne (Director of Legal, People & Governance (Monitoring Officer)), Lisa Lewis (Head of Digital Transformation & Customer Engagement) and Sarah Lees (Democratic Services Officer)

Councillors

Online

G Duchesne, M Fletcher, S Keable and L Taylor

Officer Online

Richard Marsh (Director of Place and Economy)

45 ELECTION OF CHAIR

There was a need to elect a Chair for the meeting as both Cllr L Kennedy (Chair) and Cllr G Westcott (Vice Chair) had sent apologies.

RESOLVED that Cllr G Czapiewski be elected Chair for the purposes of this meeting only.

(Proposed by Cllr C Adcock and seconded by Cllr E Buczkowski)

Note: Cllr G Czapiewski chose not to elect a Vice Chair.

46 APOLOGIES AND SUBSTITUTE MEMBERS

Apologies were received from Cllr L G J Kennedy and Cllr G Westcott.

47 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**

No interests were declared under this item.

48 **PUBLIC QUESTION TIME**

There were no public questions.

49 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 29th September 2025 were approved as a correct record and **SIGNED** by the Chair.

50 **CHAIR'S ANNOUNCEMENTS**

The Chair's had the following announcements to make:

1. Unfortunately South West Water had been unable to send a representative to the meeting this evening. Given the strength of feeling regarding the outstanding SWW issues the Chair (Cllr L G J Kennedy) had agreed that this item be deferred to a future meeting and as soon as possible. This was so that a representative could be present to answer any queries and provide clarification in person.
2. There may be a need to cancel the next scheduled meeting on 17th November, as the 'Complaints and Compliments' report which was due to come to that meeting would now be going to the Service Delivery & Continuous Improvement PDG in the first instance and then to the Scrutiny Committee in December.

However, this would not be the case if:

- a) There was a "Call-in" following the Cabinet meeting on 4th November.
- b) The Committee wished to discuss a new item at the next meeting.
- c) If South West Water were able to attend the next meeting. The Clerk confirmed that she should be able to confirm this one way or the other by the end of the week and as soon as this information became available.

51 **DECISIONS OF THE CABINET**

The Committee **NOTED** that none of the decisions made by the Cabinet on 7th October had been called in.

52 **FREEDOM OF INFORMATION & ENVIRONMENTAL INFORMATION REQUESTS - QUARTERS 1 & 2 (00:10:00)**

The Committee had before it, and **NOTED**, a report * from the Head of Digital Transformation & Customer Engagement providing a quarterly dashboard update report regarding the monitoring of Freedom of Information (FOI) requests and Environmental Information Requests (EIR). It also updated the Committee on any decision notices that had been provided during quarters 1 & 2.

The contents of the report were outlined with particular reference to the following:

- Bringing the report to the Committee now had allowed officers to capture both the data for Quarter one and Quarter two.
- 483 requests had been made during this period.
- Of the 483, 4 requests exceeded the 20-working day period statutory time, making the percentage responded to within the statutory time limit, 99.2%. 1 was 21 working days and another took 30 working days. All requests dealt with outside the statutory time limit were due to absences of the relevant staff collating the data.
- There were 4 Information Commissioner's Office (ICO) cases closed during Quarters 1 and 2. 2 were not upheld, 1 was withdrawn and 1 was upheld.
- Providing such reports to Members always provided an opportunity to review what the service did and how it did it.
- A revised disclosure log had been provided on the Council's website. It was live and being used although the numbers were still relatively low.
- Work was continuing on the publication scheme.
- An all Member briefing was being organised on Freedom of Information (FOI) and Environmental Information Requests (EIR) for 1 December 2025. The appointment would be sent out shortly. This would be online only and start at 5.15pm.

Discussion took place regarding:

- The disclosure logs on the website referred to 'attachments'. These by their nature were extremely large in terms of data and it was not manageable to include them on the Council's website, however, they could be provided upon request. The website explained how to do this.
- 2 officers worked in the FOI/EIR area, although they did not solely deal with FOI and many officers across the Council provided their own responses to requests. The all Member briefing would provide more information regarding the time and costs involved. Specific subjects would not be detailed but examples would be given.
- It was noted that the service was able to respond over 99% of the time within prescribed timescales.

Note: * Report previously circulated.

53 **REVIEW OF RESPONSES AND ACTIONS FROM SOUTH WEST WATER (00:20:00)**

This item was deferred to a future meeting.

54 **WORK PROGRAMME**

The Committee had before it and **NOTED** the * Forward Plan and the * Scrutiny Committee Work Programme.

Suggestions made for the Work Plan were:

- Highways concerns, specifically the frequent damage caused to Bickleigh Bridge by heavy goods vehicles and what could be done to address this? The suggestion was made that an officer from the Highways Authority be invited to attend a future meeting. The Councillor making the suggestion was asked to complete a Scrutiny proposal form in the first instance to ensure that the issue met all of the necessary criteria first before being progressed.
- Speeding in Palmerston Park, again the Councillor was requested to either complete the necessary proposal form or speak to the Police direct.
- An up to date report on Town and Parish assets. It was suggested by the Chair that the Councillor raising the issue discussed the matter with the Chief Executive or Leader direct to see what could be gleaned as it was still too early in the Local Government Reorganisation process to bring any meaningful information to the Committee.

Note: * Forward Plan and Scrutiny Committee Work Programme were previously circulated.

(The meeting ended at 5.32 pm)

CHAIR

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

October 2025

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
October 2025					
MDH Mobility Scooter in Flats Policy (NEW) To receive and approve the new MDH Mobility Scooter in Flats Policy which sets out the conditions under which tenants and their visitors may use, store, and charge mobility scooters and powered wheelchairs within MDH flats and communal areas.	Homes Policy Development Group	9 Sep 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
	Cabinet	7 Oct 2025			
	Council	29 Oct 2025			
Memorial Benches and Memorial Trees Policy (NEW) To receive a new Policy pertaining to Memorial Benches and Memorial Trees.	Service Delivery & Continuous Improvement Policy Development Group Cabinet	15 Sep 2025 7 Oct 2025	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Service Delivery and Continuous Improvement	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
	Council	29 Oct 2025			
November 2025					
Tenancy Agreement The Homes PDG will recommend to the Cabinet that:	Homes Policy Development Group Cabinet	9 Sep 2025 4 Nov 2025	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Carbon Footprint Report	Cabinet	4 Nov 2025	Jason Ball, Climate and Sustainability Specialist	Cabinet Member for Environment and Climate Change	
Draft Budget Report 2026/2027	Cabinet	4 Nov 2025	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
2025/26 Budget Monitoring - Quarter 2	Cabinet	4 Nov 2025	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
2025/26 Treasury Management Report - Qtr 2	Cabinet	4 Nov 2025	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
26 November					
Local Government Reorganisation	Cabinet	26 Nov 2025		Leader of the Council	
December 2025					
Tax Base Calculations	Cabinet	2 Dec 2025	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
	Council	18 Feb 2026			
Waste Depot Remodelling update	Cabinet	2 Dec 2025		Cabinet Member for Governance, Finance and Risk	Part exempt
Mid Devon Off Street Parking Places Order To receive a Parking Places Order Report seeking approval by the Cabinet.	Economy & Assets Policy Development Group Cabinet	20 Nov 2025 2 Dec 2025	Matthew Page, Head of People, Performance & Waste	Cabinet Member for Service Delivery and Continuous Improvement	Open
Infrastructure Funding Statement: Infrastructure List	Cabinet	2 Dec 2025	Elaine Barry, Planning Obligations Monitoring Officer	Cabinet Member for Planning and Economic Regeneration	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Motion 608- Anaerobic Digester Plants Page 12	Planning, Environment & Sustainability Policy Development Group	23 Sep 2025	Jason Ball, Climate and Sustainability Specialist	Cabinet Member for Planning and Economic Regeneration	Open
	Planning, Environment & Sustainability Policy Development Group	25 Nov 2025			
	Cabinet	2 Dec 2025			
	Council	17 Dec 2025			
Car Parking and Permit proposals 2026/27 To receive a report regarding Car Parking generally and Permit proposals.	Economy & Assets Policy Development Group	20 Nov 2025	Matthew Page, Head of People, Performance & Waste	Cabinet Member for Planning and Economic Regeneration	Open
	Cabinet	2 Dec 2025			
Strategic Grants Review 2025 To consider requests from external organisations for grants.	Community, People & Equalities Policy Development Group	11 Nov 2025	Zoë Lentell, Economic Development Team Leader	Cabinet Member for Parish and Community Engagement	Open
	Cabinet	2 Dec 2025			

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Draft Budget Report 2026/2027	Cabinet	2 Dec 2025	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
Corporate Performance Q2	Cabinet	2 Dec 2025	Dr Stephen Carr, Corporate Performance & Improvement Manager	Leader of the Council	Open
Corporate Risk Report	Cabinet	2 Dec 2025	Dr Stephen Carr, Corporate Performance & Improvement Manager	Leader of the Council	Open
January 2026					
North Devon Railway Development Alliance To consider the report	Planning, Environment & Sustainability Policy Development Group Cabinet	25 Nov 2025 13 Jan 2026	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration	

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Leisure Pricing Strategy To receive a revised draft leisure Pricing Strategy for 2026.	Service Delivery & Continuous Improvement Policy Development Group Cabinet	24 Nov 2025 13 Jan 2026	Dean Emery, Head of Revenues, Benefits & Leisure	Cabinet Member for Service Delivery and Continuous Improvement	Fully exempt <i>Contains commercially sensitive information.</i>
Economic Strategy 2024 - 2029	Economy & Assets Policy Development Group Cabinet	20 Nov 2025 13 Jan 2026	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration	Open
Destination Management Plan for Mid Devon	Economy & Assets Policy Development Group Cabinet	20 Nov 2025 13 Jan 2026	Adrian Welsh, Strategic Manager for Growth, Economy and Delivery	Cabinet Member for Planning and Economic Regeneration	Open
Shopfront Enhancement Schemes To receive a report setting out the Shopfront Enhancement Scheme for approval.	Economy & Assets Policy Development Group Cabinet	20 Nov 2025 13 Jan 2026	Simon Newcombe, Head of Housing & Health	Cabinet Member for Planning and Economic Regeneration	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Infrastructure Funding Statement	Planning, Environment & Sustainability Policy Development Group	25 Nov 2025	Richard Marsh, Director of Place & Economy		Open
	Cabinet	13 Jan 2026			
Draft Budget Report 2026/2027	Cabinet	13 Jan 2026	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
Fees and Charges Report	Cabinet	13 Jan 2026	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
February 2026					
Pay Policy Report	Cabinet	10 Feb 2026	James Hamblin, Operations Manager for People Services	Leader of the Council	Open
	Council	18 Feb 2026			
Draft Budget Report 2026/2027	Cabinet Council	10 Feb 2026 18 Feb 2026	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
				Cabinet Member for Governance, Finance and Risk	
2025/26 Budget Monitoring - Quarter 3	Cabinet	10 Feb 2026	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy 2026/27	Cabinet	10 Feb 2026	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
	Council	18 Feb 2026			
2026/2027 Capital Strategy and 2026/2027 Capital Programme	Cabinet	10 Feb 2026	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
	Council	18 Feb 2026			
Establishment Report	Cabinet	10 Feb 2026	James Hamblin, Operations Manager for People Services	Cabinet Member for Service Delivery and Continuous Improvement	Open
	Council	18 Feb 2026			

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Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Policy Framework	Cabinet	10 Feb 2026	Laura Woon, Democratic Services Manager	Leader of the Council	Open
	Council	18 Feb 2026			
Business Rates Tax Base	Cabinet	10 Feb 2026	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
	Council	18 Feb 2026			
March 2026					
Draft Vision and Spatial Options	Cabinet	3 Mar 2026	Tristan Peat, Forward Planning Team Leader	Cabinet Member for Planning and Economic Regeneration	Open
April 2026					
Asset Management Plan To receive the revised Asset Management Plan.	Economy & Assets Policy Development Group	12 Mar 2026	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Governance, Finance and Risk	Open
	Cabinet	7 Apr 2026			

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Housing Strategy To receive the revised Housing Strategy.	Homes Policy Development Group Cabinet	17 Mar 2026 7 Apr 2026	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Corporate Anti-Social Behaviour Policy To consider the report.	Community, People & Equalities Policy Development Group Cabinet	24 Mar 2026 7 Apr 2026		Cabinet Member for Quality of Living, Equalities and Public Health	Open
Unauthorised Encampment Policy To consider the report	Community, People & Equalities Policy Development Group Cabinet	24 Mar 2026 7 Apr 2026	Paul Deal, Head of Finance, Property & Climate Resilience	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Corporate Safeguarding Policy	Community, People & Equalities Policy Development Group Cabinet	Not before 1st Mar 2027 Not before 1st Apr 2027	Simon Newcombe, Head of Housing & Health	Cabinet Member for Quality of Living, Equalities and Public Health	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Tenancy Strategy To receive the revised Tenancy Strategy	Homes Policy Development Group Cabinet	Not before 1st Jun 2026 Not before 2nd Jun 2026	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Domestic Abuse Policy (NEW) To receive a new policy in relation to Domestic Abuse in MDH properties.	Homes Policy Development Group Cabinet Council	17 Mar 2026 7 Apr 2026 22 Apr 2026	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
Knowledge & Information Strategy 2026 - 2030 (NEW) for MDH To receive the new Data Policy for Mid Devon Housing	Homes Policy Development Group Cabinet Council	17 Mar 2026 7 Apr 2026 22 Apr 2026	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Single Equalities Policy and Equality Objective To consider the report.	Cabinet	7 Apr 2026	Matthew Page, Head of People, Performance & Waste, Dr Stephen Carr, Corporate Performance & Improvement Manager	Cabinet Member for People, Development and Deputy Leader	Open
Corporate Recovery Policy	Audit Committee Cabinet	31 Mar 2026 7 Apr 2026	Dean Emery, Head of Revenues, Benefits & Leisure		Open
Corporate Risk Report	Cabinet	7 Apr 2026	Dr Stephen Carr, Corporate Performance & Improvement Manager	Leader of the Council	Open
Corporate Performance Q3	Cabinet	7 Apr 2026	Dr Stephen Carr, Corporate Performance & Improvement Manager	Leader of the Council	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Customer Care Policy To receive the revised Customer Care Policy.	Service Delivery & Continuous Improvement Policy Development Group Cabinet	23 Mar 2026 7 Apr 2026	Lisa Lewis, Head of Digital Transformation & Customer Engagement	Cabinet Member for Service Delivery and Continuous Improvement	Open
Aids and Adaptations policy To receive a report updating and reviewing the Aids and Adaptations Policy.	Homes Policy Development Group Cabinet	Not before 1st Apr 2026 Not before 2nd Apr 2026	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open
May 2026					
June 2026					
Tenancy Fraud (NEW) To receive and approve a new policy in relation to Tenancy Fraud.	Homes Policy Development Group Cabinet Council	Not before 1st Jun 2026 Not before 2nd Jun 2026 Not before 3rd Jun 2026	Simon Newcombe, Head of Housing & Health	Cabinet Member for Housing, Assets and Property and Deputy Leader	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
July 2026					

SCRUTINY COMMITTEE WORK PLAN 2025-2026 - 2025 TO 2025

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
17 November 2025				
17.11.25	Work Plan To review the existing Work Plan and consider items for the Committee's future consideration including a) Any items within the Forward Plan, b) Suggestions for future work.		Clerk	
15 December 2025				
15.12.25	Annual Report of Complaints and Compliments To consider the report.		Deputy Chief Executive (S151) Lisa Lewis	
15.12.25	Interim Corporate Performance report to Quarter 2 To consider the report.		Deputy Chief Executive (S151) Dr Stephen Carr	
15.12.25	South West Water Review of actions and responses following 17th March 2025 Scrutiny Committee			
15.12.25	Work Plan To review the existing Work Plan and consider items for the Committee's future consideration including a) Any items within the Forward Plan, b) Suggestions for future work.		Clerk	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
26 January 2026				
	Budget Update To consider the initial draft 2026/2027 Budget and options available in order for the Council to set a balanced budget.			
26.01.26	Regulation of Investigatory Powers Act Annual Report To consider the report.		Director of Legal, People and Governance (Monitoring Officer) Maria De Leburne	
26.01.26	Work Plan To review the existing Work Plan and consider items for the Committee's future consideration including a) Any items within the Forward Plan, b) Suggestions for future work.		Clerk	
23 February 2026				
23.02.26	Freedom of Information Dashboard for 2025/26 Quarter 3 To receive the Dashboard		Deputy Chief Executive (S151) Lisa Lewis	
23.02.26	Whistleblowing Annual Update To consider the report.		Director of Legal, People and Governance (Monitoring Officer) Matthew Page	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
23.02.26	Establishment Report To consider the report.		Director of Legal, People and Governance (Monitoring Officer) James Hamblin, Matthew Page	
23.02.26	Work Plan To review the existing Work Plan and consider items for the Committee's future consideration including a) Any items within the Forward Plan, b) Suggestions for future work.		Clerk	
16 March 2026				
16.03.26	Work Plan To review the existing Work Plan and consider items for the Committee's future consideration including a) Any items within the Forward Plan, b) Suggestions for future work.		Clerk	
20 April 2026				
20.04.26	Freedom of Information Dashboard for 2025/26 Quarter 4 To receive the Information Dashboard		Deputy Chief Executive (S151) Lisa Lewis	
20.04.26	Scrutiny Chair's Annual Report To receive a report from the Chair of the Scrutiny Committee on the work the Scrutiny Committee has conducted over the last year.		Clerk	

Meeting Date	Agenda Item	Theme	Officer Responsible	Comments
20.04.26	Work Plan To review the existing Work Plan and consider items for the Committee's future consideration including a) Any items within the Forward Plan, b) Suggestions for future work.		Clerk	